

1. **APPROVAL OF MINUTES:** Approval of the minutes from the July 28, 2014, Potter County Commissioners' Court meeting.

MOTION was made by Commissioner Church: I move we approve the minutes as presented.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

2. **VOUCHERS:** To consider and act upon the approval of the payment of Vouchers processed by the County Auditor's office for the period of July 24, 2014, through August 6, 2014. [Hood]

Commissioner Murguia, Judge Pro Tem, referenced Vouchers checks No. 157032-157308 and wire #413-420 in the total amount of \$2,179,981.21.

MOTION was made by Commissioner Kelly: I make a motion to approve.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

Kay Holland, Human Resources Director, gave an insurance fund report to Commissioners' Court.

Insurance Fund Report was so recognized.

See Documentation

4. **GROUP INSURANCE FUNDING:** To consider and act upon a recommendation to set Group Insurance Funding Levels for FY14-15 to include authority of County Judge to sign necessary documents. [Insurance Advisory Committee]

Kay Holland, Human Resources Director, presented the Insurance Advisory Committee recommendation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we accept the Insurance Committee's recommendation on the 2014-2015 insurance rates.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

5. **TIMECLOCK PLUS:** To hear a report on TimeClock Plus and take any action necessary.
[Holland]
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Kay Holland, Human Resources Director, provided a TimeClock Plus report to Commissioners' Court.

No action was taken.

6. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave a County projects report to Commissioners' Court.

No action was taken.

See Documentation

7. **SHERIFF'S AND CONSTABLE'S FEES:** To consider and act upon approving the Sheriff's and Constable's Civil Process fees for 2015 (no increase). [Thomas, Smith]
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MOTION was made by Commissioner Church: I move that we approve the proposed fees for Sheriff and Constable's.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 8. SAVNS MAINTENANCE GRANT CONTRACT:** To consider and act upon the approval of the Statewide Automated Victim Notification Service grant contract with the Office of the Attorney General of Texas and to authorize Judge Ware to sign the Service Agreement Renewal Notice and the Maintenance Contract. [Hood]

MOTION was made by Commissioner Church: I move that we approve the Statewide Automated Victim Notification Service grant contract with the Office of the Attorney General of Texas and to authorize Judge Ware to sign.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

**9. LOCAL OPTION LIQUOR ELECTION-JUSTICE OF THE PEACE
PRECINCT 3:**

- a.** To review the petitions submitted in support of a request for the legalization of beer and wine sales for off-premise consumption in Justice of the Peace Precinct 3 and accept the petitions if valid.
- b.** If the petitions are accepted, to order the proposition to be placed on the November 4, 2014 ballot for voters in Precinct 3, and take other action as necessary.
[Huntley, Kemp]

Melynn Huntley, Elections Administrator, provided an explanation to Commissioners' Court.

- a.** MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- b.** MOTION was made by Commissioner Kelly: I move to approve Item b.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 10. ELECTIONS:** To appoint precinct judges and alternate judges for a two-year term beginning September 1, 2014, and ending August 31, 2016. §32.002. [Huntley]
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Melynn Huntley, Elections Administrator, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we appoint the precinct judges and alternate judges for a two-year term beginning September 1, 2014, and ending August 31, 2016. SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 11. ELECTIONS – EARLY VOTING:** To approve the Order Appointing Election Judges and Alternate Judges, Establishing Hours of Operation for Early Voting Polling Places, and Establishing the Maximum Number of Clerks for the Nov. 4, 2014 General Election. §85.009. [Huntley]
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Melynn Huntley, Elections Administrator, presented the Order to Commissioners' Court.

MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 12. ELECTIONS – EARLY VOTING BALLOT BOARD AND SIGNATURE VERIFICATION COMMITTEE, CENTRAL COUNTING STATION:** To approve the Order appointing EVBB Judge, Signature Verification Committee Judge and establishing the maximum number of clerks for the November 4, 2014 General Election. Recognizing election officials assigned to Central Counting Station for November 4, 2014. §87.002, §87.027, §127.001- 127.005. [Huntley]
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Melynn Huntley, Elections Administrator, provided an explanation to Commissioners' Court.

MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

Election officials assigned to Central Counting Station for November 4, 2014, was so recognized. See Documentation

- 13. ELECTIONS – MOBILE EARLY VOTING:** To approve the Order Authorizing Mobile Early Voting at Park Central, Bivins Village, Craig Methodist Retirement Community and Canyons Retirement Community, and Establishing Hours for the November 4, 2014 General Election. §85.061 and §85.064. [Huntley]
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Melynn Huntley, Elections Administrator, presented the Order to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to approve.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 14. ELEVATOR MAINTENANCE CONTRACT:** To consider and act upon approving an amendment to the elevator maintenance contracts with ThyssenKrupp Elevator and to rescind the cancellation letter issued May 28, 2014. [Harder, Head]
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Mike Head, Facilities Maintenance Director, provided an explanation to Commissioners' Court.

MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 15. EQUIPMENT PURCHASE:** To consider and act upon purchasing a speed radar trailer from Decatur Electronics in the amount of \$6,325.00. To be purchased from JAG Grant funds. [Harder, Johnson]
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Sheriff Thomas gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we allow the purchase of a speed radar trailer from Decatur Electronics in the amount of \$6,325.00 to be purchased from JAG Grant funds.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 16. EQUIPMENT REPAIR:** To consider and act upon approving the repair of Constable #1 vehicle in the amount of \$1,800.00. Funds to be used from equipment repair and replace. [Harder, Wertz]
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MOTION was made by Commissioner Murguia: I make a motion to approve the repair of Constable #1 vehicle in the amount of \$1,800.00, to include a budget transfer from the Equipment Repair and Replacement account to the Constable 1 Vehicle Maintenance account. SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 17. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. ROAD AND BRIDGE: The transfer of Eddie Esparza from Maintenance Technician to Sign Shop Tech, effective August 16, 2014.

See Documentation

B. ROAD AND BRIDGE: The transfer of Mark Schumann from Sign Shop Tech to Maintenance Tech, effective August 16, 2014.

See Documentation

C. ROAD AND BRIDGE: The salary increase for Juan Cisneros, Equipment Operator, effective August 16, 2014.

See Documentation

MOTION was made by Judge Ware: I approve.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioner Church and Judge Ware.

NOES: Commissioners Kelly and Murguia.

Motion fails 2-2 vote.

This Item was discussed again after Commissioner Vaughn joined the Commissioners' Court meeting. A motion was called for by Commissioner Vaughn, Judge Pro Tem.

MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Church.

AYES: Commissioners Church, Vaughn and Judge Ware.

NOES: Commissioners Murguia and Kelly.

Motion carried by 3-2 vote.

18. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail Population of 478 (87 female) was given by Commissioner Murguia, Judge Pro Tem.

19. **EXECUTIVE SESSION – REAL PROPERTY – 6TH STREET PROPERTY:**

- a. To hold an executive session to deliberate the purchase, exchange, or value of the 6th Street property where deliberation in open meeting would have a detrimental effect on the position of the County in negotiations with a third person, pursuant to §551.072, Texas Government Code.
- b. To take any action appropriate after the executive session. [Kemp]

a. Commissioners went into Executive Session at 2:35 p.m. on Tuesday, August 12, 2014, and returned to Open Session at 2:53 p.m. on Tuesday, August 12, 2014. No action was taken in Executive Session.

b. MOTION was made by Commissioner Vaughn: I move to authorize the Purchasing Agent to entertain an offer to the Panhandle Community Services for the 6th Street property and to have the County Judge to sign necessary documents pursuant to Local Government Code §263.008, in reference to terms discussed in Executive Session.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

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20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No additional Executive Session was held.

21. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were presented.

Break at 10:30 a.m. until 12:00 p.m.

Commissioner Vaughn joined the Commissioners' Court meeting beginning at 12:00 p.m., August 11, 2014, and proceeded as Judge Pro Tem for the remainder of the meeting.

23. **COUNTY BUDGET – FY2015 - WORKSHOP:** To receive and discuss the proposed budget for Fiscal Year 2014-2015, and to receive comments and explanations from elected officials and department heads regarding their budget requests.

Discussion was held in regards to the FY2014-2015 Proposed Budget. Elected Officials and Department Heads came before Commissioners' Court with requests and recommendations. No action was taken.

See Documentation

Commissioner Vaughn, Judge Pro Tem, recessed the Potter County Commissioners' Court at 5:30 p.m., August 11, 2014. He announced Commissioners' Court would reconvene at 8:30 a.m., Tuesday, August 12, 2014.

Commissioner Vaughn, Judge Pro Tem, called the Potter County Commissioners' Court to order and Court resumed at 8:33 a.m. on Tuesday, August 12, 2014.

Discussion was held in regards to the FY2014-2015 Proposed Budget. Elected Officials and Department Heads came before Commissioners' Court with requests and recommendations. No action was taken.

- 1) Public Hearings will be held September 8, 2014, during the Regular Commissioners' Court Meeting at 9:00 a.m., and September 11, 2014, at 5:30 p.m.
- 2) All further Budget Hearings will be held at the Potter County Courthouse, Potter County Commissioners' Courtroom, 500 S. Fillmore, Room 106, Amarillo, Texas.

Commissioner Vaughn, Judge Pro Tem, adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, August 25, 2014, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 12th day of August, 2014.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy